

MINUTES OF DOCKING PARISH COUNCIL MEETING

Held on the 19th January 2017 in the Ripper Hall

1. The Chairman welcomed everyone to the meeting.

2. Public Session. 1 member of the public was present.

3. Present: - Mr Wroth, Mrs Playford, Mrs Hack, Mr Playford, Mrs Edge, Mr Meek, Mr Todd. Mr Crompton, Mr Gillett, Mr Able and Mr Cooke.

Apologies. None

4. Declaration of interests on agenda items. Mr Cook item 8.3 Grazing Agreement

5. Minutes. The minutes of the 15th December General Meeting 2016 were proposed Mrs Edge seconded Mrs Hack and carried.

6. Matters arising

6.1 Spar Car Park. The clerk has had a discussion with the area manager and he is trying to get a sign put in place.

6.2 Dog Bins. There had been some issues with general bins over the Christmas period but there had been no complaints re the dog bins. Council to continue to monitor.

7. Correspondence.

7.1 Women's running course

7.2 Rangers visit in February, clerk will report work for the Rangers to complete.

7.3 Stanhoe Parish Council would like to share agendas and minutes. It was agreed that our agendas and minutes are on the website but could be sent if other local Parish Councils agree. The clerk will email the Stanhoe clerk.

7.4 Community Transport. Letter with an update on the bus service. The council discussed the request for a further donation of £1250. It was agreed the council would make 1 further donation in the new financial year if they could be assured other contributors are doing the same. The clerk will write to the bus company.

7.5 New Address. Hill Cottage is now Montgomery Cottage

7.6 Meeting with the Police and Crime Commissioner 30th January 2017 5pm at the committee rooms of the Borough Council.

8. Agenda Items for Council decision.

8.1 **Grass Cutting Contract.** The clerk had received the new contract from CGM Grounds Ltd at Downham Market for the coming three years. It was proposed by Mrs Edge that the contract be signed. This was seconded by Mrs Playford and carried.

-292-

8.2 Budget and Precept. Some corrections were made to the budget and the clerk will issue an update at the next meeting. Following a short discussion, it was agreed not to change the precept from last year. This was proposed Mr Todd, seconded Mrs Edge and carried.

8.3 Grazing Agreement. It was proposed Mr Playford and seconded Mr Able that the rent for the agreement remain at £100, this was carried. The clerk will issue a new agreement to Mr Cooke.

9. Financial Matters.

9.1 Accounts approved for this month.

Name	Business	net	VAT	Gross	Non Reclaimable VAT
K and M	Street Lights	£ 18.60	£ 3.72	£ 22.32	None
Eon DD	Electricity	£35.83	£ 1.79	£ 37.62	None
Matthew Todd	grass cutting	£280.00	£ 0.00	£280.00	None
Ripper Hall	Hall hire	£168.00	£ 0.00	£168.00	None

Proposed Mr Crompton and seconded by Mr Gillett and carried.

9.2 **Financial Statement for January.** The clerk had circulated the January statement prior to the meeting. No questions.

10. 10.1 Planning Matters None

10.2 Approved Plans by the Borough Council – none

11. Any other business (for information only) and to consider any item for next general meeting.

- The clerk will chase up the lamp for the Fakenham Road
- A hedge on Station Road needs cutting back, clerk to follow up
- Pot holes in Sandy Lane and Bradmere Lane to be reported
- Clerk to find out the frequency of road sweeping in the village
- Hedge towards Monks Close not cut, clerk to follow up
- Audit 2017, clerk to contact Mr Snell
- The clerk has purchased a memory stick as a back up to the parish laptop, Mr Gillett agreed to hold the stick.

Close 8.05 pm

Date of the next meeting. It was agreed that there would be no meeting in February. The clerk will post a notice.