

MINUTES OF DOCKING ANNUAL PARISH COUNCIL MEETING

Held on the 17<sup>th</sup> MAY 2018 in the Ripper Hall

1. The Chairman welcomed everyone to the meeting.

**2. Present:** - Mr Wroth, Mrs Playford, Mrs Hack, Mrs Edge, Mr Crompton, Mr Meek, Mr Todd and Mr Cooke

**Apologies,** Mr Gillett, Mr Able and Mr Playford

**3. Election of chair.** It was proposed by Mrs Edge and seconded Mrs Playford that Mr Wroth continue in the chair. This was carried with all in favour.

**4. Election of Vice Chair.** It was proposed by Mr Todd and seconded Mrs Hack that Mr Able continue in the position of Vice Chair. This was carried with all in favour.

**5. Adoption of Standing and Financial Orders.** The clerk reported there had been no updates issued so the current documents are still appropriate. He is anticipating some updates due to changes in legislation and he will bring these for approval when they arrive. Adoption was proposed by Mrs Hack and seconded Mr Todd and carried.

**6. Review of Compliant Procedure.** The clerk read out the Complaints procedure for the council. It was proposed by Mr Todd and seconded Mrs Edge that the policy be adopted. This was carried with all in favour.

**7. Review of inventory and Assets.** 3 new dog bins need to be added to the register. The Bus shelter on the Stanhoe Road has been taken down and needs to be removed. The new Memorial Bench on the Ringstead/Bircham crossroads needs to be added.

**8. Freedom of Information Schedule.** The clerk will amend the email address for contact. It was proposed Mrs Hack and seconded Mrs Edge the scheme be adopted. This was carried.

9. The meeting closed at 6.55pm