

# DOCKING PARISH COUNCIL



## Held on the 21<sup>st</sup> November 2019 in the Ripper Hall 7pm

### **Agenda**

1. Welcome by the chair.
2. Public Session – 2 members of the public attended the meeting they did not wish to talk but listen to the items being discussed.
3. Present: Mr Todd, Mr Wroth, Mr Gillett, Mr Able, Ms McKenna, Mr Pillinger, Mrs Edge, Mr Cooke, Mr Meek  
Apologies: Mr Crompton; Mrs Edge
4. To receive declaration of interests on agenda items. - NONE
5. Confirmation of the minutes, General Meeting 10<sup>th</sup> October 2019 – Agreed by all
6. Matters arising from the minutes
  - 6.1 Village Plan – The Parish Council decided that an advert should be added to the next village newsletter stating if anyone would be willing to volunteer to help with the creation of the plan to contact the Clerk. The Clerk is to if she could come to a meeting to discuss plans in more detail. Cllr Pillinger came forward to look into the information which is included within a plan and will provide an update in the January meeting.
  - 6.2 Hedge around grazing area – The Clerk has contacted 3 companies for quotes and is waiting for responses on when they can come to look at the trees so they can supply quotes.
  - 6.3 Pound Signs – Cllr Todd has suggested that the 2 signs to be amalgamated into 1 for the future and the council agreed for this. Suggested materials were plastic with laser cut wording or slate; with the sign being attached to the gable end. Slate was agreed and Mr Todd will arrange for this to be made.
  - 6.4 SAM2 – Cllr Todd met with Sally Bettison and agreed 4 posts within the village Stanhoe Rd, Brancaster Rd, Sedgeford Rd and Fakenham Rd. The Parish Council voted for the machines to be submitted as part of the Partnership scheme. Clerk to ask for more information about what data will be recorded and what happens to the data
  - 6.5 Village Gateways – The Parish Council discussed purchasing village gateways. The Clerk will arrange a meeting with Highways to look at placement of the signs and for a quote to be provided.
  - 6.6 Allotment – The Clerk provided an update on fees outstanding for 19/20. Clerk to write to those with outstanding fees asking for either payment to be sent or for written confirmation that the allotment is no longer needed.
7. Correspondence, to consider any correspondence received.
  - 7.1 Planning – Tree planning applications do not come to the Parish Council, Clerk to try and find out if these can be sent so the Parish Council are aware and can have their say on the applications.
  - 7.2 Removal of Telephone Pay Services – details received regarding telephone box on High Street no calls have been made in the past 12 months and BT would like to remove the box. The PC would like to have the equipment to be removed but keep the kiosk. Clerk to respond to the correspondence
- 7.b Correspondence, received after agenda published
8. Finance
  - 8.1 To approve accounts for payment. - Proposed, seconded and carried by the council

<b>Name</b>	<b>Business</b>	<b>Gross</b>
K and M	Street Lights – Oct	<b>26.17</b>
Eon	Elec – Oct	<b>57.74</b>
CGM	Grounds Maintenance for Month – Oct	<b>97.68</b>
Clerk Salary	Salary – Oct	<b>240.00</b>
HMRC	Tax – Oct	<b>60.00</b>
Royal British Legion Poppy Appeal Fund	Royal British Legion wreath plus donation	<b>40.00</b>
Rita Goold	Speedwatch Expenses (Ink, pens and tally counter)	<b>36.08</b>
CGM	Mowing verges 9 <sup>th</sup> and 31 <sup>st</sup> October	<b>98.40</b>

8.2 Financial statement – all agreed

9. To consider any planning matters and Borough Council decisions

<b>Ref. No:</b>	<b>Address</b>	<b>Planning Details</b>	<b>Parish Councils Stance</b>	<b>BCKLWN</b>
19/01270/O	Flint Cottage, Station Road	Demolition of detached ex-commercial garage/workshop and erection of new dwelling	Withdrawn	
19/01899/F	The Old Rectory, Sedgeford Rd, Docking	Conversion of former outbuilding to annex for holiday use	Support	
19/01900/LB	The Old Rectory, Sedgeford Rd, Docking	Listed Building Application: Conversion of former outbuilding to annex for holiday use	Support	
19/01951/F	13 Northcote, Brancaster Rd, Docking	Two storey side extension	Support	
19/01984/F	Glamping Site West of Fakenham Road, Stanhoe	Variation of condition 2	Support	

10. Items to be added to the following months agenda (Any other business)

Overgrown footpath Bircham Newton – Add to December agenda

11. Close @20.12