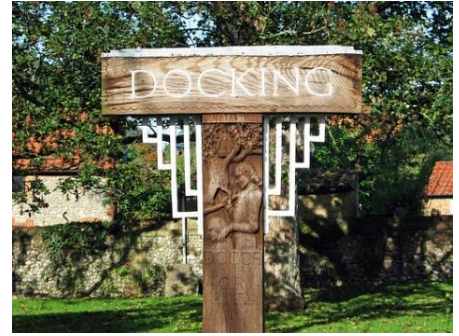


## DOCKING PARISH COUNCIL – MINUTES 19<sup>TH</sup> NOVEMBER 2020

Clerk: Mrs Michelle Wroth

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1. Welcome by the chair

2. Public Session – No members present

3. Present: Cllr Pillinger, Cllr Smith, Cllr Waldie, Cllr Wroth, Cllr McKenna, Cllr Meek, Cllr Andreae, Cllr Crompton (joined meeting at 7.24pm)

Apologies: Cllr Able

Absent: Cllr Cooke, Cllrs Harris

4. To receive declaration of interests on agenda items. - NONE

5. Confirmation of the minutes, General Meeting 15<sup>th</sup> October 2020 - Approved and Carried

6. Agenda items

- 6.1 – Clearing of Gully – Cllr Wroth led a discussion on the gully which runs along the wall from Mill Lane to Hall Farm, this is overgrown with weeds and blocked with leaves/mud. In the past Highways have cleared the gully.  
**Action – clerk to email Highways asking for this to be cleared**
- 6.2 – Christmas Tree – Cllr Pillinger updated the Council on the progress with the Christmas Tree, the Clerk had spoken to the school and Peter Cook as they are trustees of the land, both gave permission for the tree to be erected and lit. The tree will be delivered at the end of the month and plans are in place for it to be fixed in place and the lights to be added.
- 6.3 – Working Groups – a discussion took place around the 4 working groups which will be created within the parish council. These are assets/village appearance, Allotments, Communications and Neighbourhood plan. These groups will be used to research and highlight areas that may need addressing, findings will then be reported back at the monthly meetings for full council decisions to be made. **Action – clerk to email all Cllrs with the list along with details of those that have replied with groups they would like to be part of. Carried to next meeting to finalise**
- 6.4 – Ripper Hall public opening – Cllr Andreae and Cllr Smith expressed their concerns that the village has lost groups/classes that took place at the hall due to the re-opening of the hall and guidelines put in place. Groups included pilates, art, ballet and possibly the Brownies. Looking on their website it is difficult to find minutes from meetings that have taken place, decisions being made and who is on the committee. It was agreed that the Parish Council cannot get involved in this however they could offer help if the Hall or other village groups are in need to help them re-open and attract groups back to our community. (Cllr Crompton joined the meeting)  
**Action – email the Committee once the working groups have been finalised to provide an update and offer any help if needed**
- 6.5 – RBLI Tommy Figure – Cllr Smith asked whether the Councillors would consider purchasing a ‘Tommy’ solider figure to have place in the village as a sign of remembrance. Cllr Andreae and Cllr McKenna thought this was a good idea however unsure on where a suitable location would be. **Action – Cllr Smith to research the figure and price, further discussion to take place. Carried to next meeting**
- 6.6 – Parish Partnership Scheme and deadline – it was agreed that no bid would be submitted for 21/22, however this will be considered for 22/23 using the village action plan which will be created early 2021.
- 6.7 – SAM2 and Gateway update – The Clerk provided an update, the SAM2 post (3 of the 4) have been erected and the last needs to be scheduled as its classed as grounds work as within the footpath on Stanhoe Road. The SAM2 machine has been placed on Sedgford Road and can be in situ for a maximum of 4 week then moved to a new location. The data will be taken off the machine and the Clerk will publish this data for Cllrs and the public to see, also a copy being sent to PC Lee Anderton. The gateway signs have been installed; a new village name sign has been ordered for Sedgford Road as the current sign is too large.

7. Correspondences received, and decision required

8. Finance

- 8.1 To approve accounts for payment. – All approved and carried

Name	Business	Gross
K and M (DD)	Street Lights	26.17
Eon (DD)	Elec – October Charges (invoice not received before publishing the agenda)	TBC
CGM (DD)	Grounds Maintenance for Month	97.68
Clerk (Chq)	Salary and Expenses	644.37
HMRC (Chq)	Tax	9.40
Royal British Legion	Poppy Wreath – Donation	40.00
CGM (Chq)	Verges 6 <sup>th</sup> October	49.20

8.2 – Bank Reconciliation – Statement was discussed and reconciled balance at 6<sup>th</sup> November £22,224.74.

8.3 – 21/22 Budget – Clerk provided all Councillors with her first draft of the budget for 21/22, **Action – Councillors to review and highlight any areas that they feel need amending or any areas they feel budget should be added. Carried to December**

8.4 – CIL Expenditure – Clerk highlighted that a project list or part of the action plan should be created so it is clear on areas within the village CIL income could be spent. **Action – Communications working group to create a questionnaire for the Parishioners to find out where they would like to see money being spent. Once questionnaire is in draft this will be added to agenda for a decision to be made and sent to print.**

9. To consider any planning matters

Ref. No:	Address	Planning Details	Parish Councils Stance	BCKLWN
20/01595/F	Manor Holds, Sandy Lane	Replacement of existing dwelling with three dwellings	Approve	
20/01643/F	Robina, Station Road	Extension and alterations	Approve	

10. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

- The Queens Platinum Jubilee 2022
- Allotment of Labouring Poor Charity
- Street Cleaning / Bus Shelter

11. Close at 8.14pm