

DOCKING PARISH COUNCIL – MAY 2020

Clerk: Mrs Michelle Wroth

Tel: 07591 514580

Email: docking.council@gmail.com



I hereby give you notice that an Ordinary Meeting of the above-named Parish Council will be held via zoom and the meeting ID is Meeting ID: 912 363 7864, no password is required on Thursday 6th May 2021 to follow the Annual Parish Council Meeting. All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Docking Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

Agenda

1. Welcome by the chair

2. Public Session

3. Present and apologies

4. To receive declaration of interests on agenda items.

Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

5. Confirmation of the minutes, General Meeting 18th March 2021

6. Agenda items

6.1 – Pavilion on Playing Field Funding – Docking Rangers Football Club to attend the meeting to answer any questions which Councillors may have

6.2 – Plants donated by a Parishioner – Cllr Andreae to lead discussion on suitable planting

6.3 – Maintenance Contractor – discuss the tasks which should be included in this position, decision to be made ready to go out to tender

6.4 – Councillor details on Parish website – discussion on whether to add a paragraph about each councillor to include interests, hobbies etc

6.5 – Clerk Pension – Auto Enrolment criteria has now been met; Council has a legal duty to provide a pension. Decision to be made that ‘Norfolk Pensions part of Local Government Pension Scheme’ be used as the provider. With an approval start date of April 2021.

6.6 – Review rental rates and agreements for the leases on the ORG, 2 expire 31.05.21 the other expired Jan 2021 but currently on a rolling monthly lease.

6.7 – Street Lighting Contract Renewal -

6.8 – Meetings going forward and the frequency of these – discussion and decision to be made

6.9 – Ownership of Docking Playfield – discussion and decision to be made

7. Clerk Update

8. Working group updates, and decisions to be made if required

8.1 – Communications

8.2 – Assets and Appearance

8.3 – Neighbourhood Plan

8.4 - Allotments

9. Correspondences received where decision to be made

10. Delegated Decisions made during the month

10.1 – Grant Policy and Application form (8 in favour, 3 responses not received)

10.2 – Planning in favour of the Limagrain application (4 in favour, 2 Objections, 2 Abstaining, 3 responses not received)

10.3 – Payments approved for April as below (8 in favour, 1 response in favour but not sent to all so not included, 2 responses not received)

Name	Business	Gross
K and M (DD)	Streetlights Maintenance	26.17
Eon (DD)	Elec – March Charges	TBC
CGM (DD)	Grounds Maintenance for Month	97.68
Clerk (BACS)	Salary and Expenses	1306.67
HMRC (BACS)	TAX/NI – April	239.07
SLCC (BACS)	Annual Subscription	130.00
BCKL&WN (BACS)	Litter Bin Emptying Annual Charge	218.16
Witley Press (BACS)	Village Survey Printing	70.80
DH Digger Hire (BACS)	Removal of Blackthorn hedge at allotments	250.00
NALC (BACS)	FOIA/EIR Training	48.00
TESCO MOBILE (DD)	Parish Council Mobile Charge	10.50

11. Finance

11.1 To approve accounts for payment.

Name	Business	Gross
K and M (DD)	Streetlights Maintenance	26.17
Eon (DD)	Elec – April Charges	TBC
CGM (DD)	Grounds Maintenance for Month	97.68
Clerk (BACS)	Salary and Expenses - May	922.40
Jo Raby (BACS)	Internal Audit 20/21	75.00
Clerk	McAfee Subscription	89.99
TESCO MOBILE (DD)	Parish Council Mobile Charge	10.50

11.2 – Bank Reconciliation at 29th April 2021 – Cashbook reconciled balance £37,053

11.3 – Approval of Annual Governance Statement for 20/21

11.4 – Approval of Accounting Statements for 20/21

12. Planning matters

12.1 – Planning Applications received

Ref. No:	Address	Planning Details	Parish Councils Stance	BCKLWN
21/00621/F	Land North of The Old Vets House, Bradmere Lane	Proposed new dwelling House Link to application		

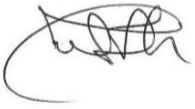
12.2 – Planning Applications received after agenda published

13. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

14. Close

Proposed date of next meeting Thursday 22nd July 2021

The agenda is issued 29th April 2021



This agenda conforms to the Transparency Code 2015.