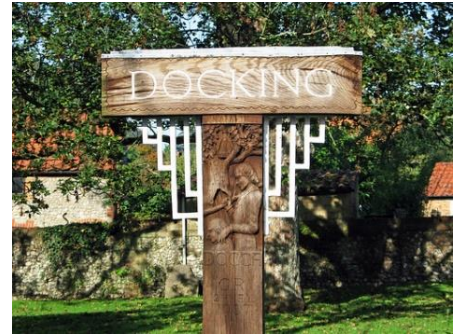


DOCKING PARISH COUNCIL – MINUTES SEPTEMBER 2020

Clerk: Mrs Michelle Wroth

Tel: 07591 514580

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1. Election of Chair – Cllr Harris proposed Cllr Smith, Cllr Waldie seconded – unanimous decision carried

2. Election of Vice-Chair – Cllr Smith proposed Cllr Harris, Cllr Waldie seconded - unanimous decision carried

2. Public Session – 8 members of the public attended inc Cllr Sandell

Lisa Leverett wanted to address comments made during the July meeting 6.1 on the agenda. She quoted Cllr Meek saying, “that the Football Club was a joke for only paying £250 ground rent a year”, Lisa confirmed that the Football Club contribute to nearly all the electric costs and have purchased other items such as cleaning, PPE, white goods and a Hoover for all to use. In the 5 years of being treasurer she has never been approached about the rent paid for the worst facilities in the league. Lisa confirmed that quotes had been received and not plucked from thin air, and that they are aware these will need updating as they were just to gauge the fundraising target.

Lisa also stated that Cllr Meek had written to the FA and given incorrect information to impact the grant money being awarded. During the July meeting Lisa quotes Cllr Waldie saying, “if the PC could write a letter of support to the football club which would open greater funding opportunities” and Cllr Smith was quick to respond “no we can’t” then preceded to ask the Clerk if we can stop the build from happening. Her reply was “if the PC own it, we can stop it”.

Lisa quoted objectives from the Parish Council action plan including supporting voluntary organisations and youth activities, and that the Council should be open, transparent, and accountable. Lisa asked the Clerk why these points had not been minuted and asked Cllr Smith why she is so against the project that benefits the community and is described in the aims and objectives.

Moving onto Fields in Trust (FIT), Lisa explained that they did not mention the current block on the build in the letter to the village as it is totally irrelevant. FIT promote the used of green spaces and support such projects like the proposed pavilion. They are currently working along side Alive Leisure to create new 3g pitch on the land they oversea and Tim the Funding Manager has worked with them in the past. Lisa stated that once the football club and the football foundation have provided FIT with all the relevant information rather than the biased view, they will fully support the project.

Lisa finished by highlighting the support that has been received since the letter had been distributed, and therefore she asked the PC to be open minded and disregard the mis presentation of one Cllr which is an abuse of trust. It appears that some Cllrs have a personal vendetta to ensure that the project fails. The Cllr should engage with the village especially the youth, lets draw a line and start to work together for the benefit of the community, after all isn’t that why you are all sitting there.

Cllr Smith thanked Lisa for her comments

Sandra Howard stated that maybe the Councillor would consider holding a Parish Council Surgery once a month on a Wednesday at the Market. This would give residents the chance to meet the Cllrs and vice versa and give the opportunity for them to discuss local matters. Also, Sandra asked if the Christmas Tree on the Field of Dreams could be removed as it has died and maybe this year it could be replaced with a larger tree or a real tree.

Cllr Smith thanked Sandra for her comments

Nigel Williams expressed his support for the pavilion project and stated how he felt that the Council should work with the residents. He mentioned that if there are projects that need to be completed with in the village such as the pond clearing, then it may be an idea for Parish Council to ask for volunteers. Nigel mentioned that he had taken the time to complete the village survey and asked about the results.

Nigel raised the following questions how much more land will be built on? how long will narrow lanes be used for large work vehicles? how worse can the speeding issue get? when will the internet speed in the village be better?

Nigel ended by saying that as a positive the parish council/village should showcase the different skills that we have within the village like the craft makers, artists, photographers, and others.

Cllr Smith thanked Nigel for these comments and stated that there would be a village survey update later in the meeting.

Cllr Sandell addressed the Council, she spoke about the 3G pitch which is being supported by Fields in Trust in Kings Lynn and that if the Parish Council would support the new Pavilion this would open the funding opportunities. Cllr Sandell stated that Docking is ranked 8th on the deprived area list, the new Pavilion would give the community more opportunities.

Cllr Smith thanked Cllr Sandell for her comments

Janet Webb asked why 4 Cllrs had not responded to delegated decisions during the month, Cllr Smith replied that that could be due to it being a holiday season and Cllrs being away.

3. Present: Cllr Smith, Cllr Meek, Cllr Cooke, Cllr Able, Cllr Harris, Cllr Waldie, Cllr Crompton
Apologies: Cllr Andreae, Cllr Wroth

4. To receive declaration of interests on agenda items - NONE

5. Confirmation of the minutes, General Meeting 22nd July 2021 – Cllr Harris proposed, Cllr Waldie seconded – all agreed decision carried.

6. Agenda items

- 6.1 – Paving slabs by wall Pound Lane – Clerk updated Council that Fleur were having further discussions with the Conservation Officer and Highways about other options instead of the paving slabs beside the wall at the top of Pound Lane. Clerk will provide further updates once received.
- 6.2 – Litter Bins around the village – The litter bins on Well Street and the Village Green, Well Street are both worn and need to be replaced. Clerk had found one quote as Council need to purchase a wheelie bin cover rather than a litter bin. **Action – Clerk to look for further quotes and item carried to October meeting**
Cllr Sandell left the meeting approx. 7.25pm
- 6.3 – Parking on the Village Green, Well Street. It has been noted that on several occasions cars and motorcycles have been parking on the side of the village green on Well Street. This has caused the grass to be worn away. Cllrs in agreement that they do need to install something to stop this. **Action – Clerk to investigate the installation of posts and purchasing a no parking sign**
- 6.4 – Dog Bin location – Cllrs discussed where the Dog Bin, which was on Pound Lane could be relocated, they felt that if it could be placed on the top of Well Street however closer to the wall it would be a suitable location. **Action – Clerk to contact Borough Council to see if proposed location is approved if so to start the consultation period.**
- 6.5 – NALC Representative – Cllrs discussed appointing a representative, Cllrs felt more details were required before a decision could be made – **Action – Clerk to enquire about the frequency of meetings, locations and timing, item moved to October's meeting**
- 6.6 – Councillor Vacancies – Currently there are two vacancies, one can be co-opted, and Clerk will receive notification regarding the second at the end of September. Once notification has been received an advert will be placed in the Docking Exchange, website, notice board and social media. Due to timing Cllrs believe that they would look to fill these during the December meeting.

7. Clerk Update

- 7.1 – SAM2 latest statistics – The SAM2 was located on Fakenham Road for 8 weeks and was turned halfway through.
Total Vehicles: 118,050
Number of violations: 54,219
Max Speed: 80MPH
Clerk will be contacting the Police, Highways and County Cllr Chenery to a meeting for this to be discussed further.
- 7.2 – Council have received the official letters for the 2 CIL grants which had been applied for, paperwork needs signing and returning. After this Borough Council will confirm that work can commence.
- 7.3 – Allotment tenancies have been issued to the current holders, Clerk will provide further updates on those that are wishing to continue and those that are not wanting to continue with their tenancy for 21/22.

8. Working group updates, and decisions to be made if required

8.1 – Communications – The Village survey closed 31st August, 600 surveys were distributed whilst also being available online, 78 responses were received. Some results were collated automatically by google forms and these results will be issued in the next issue of the Docking Exchange. The free text results will be summarised in due course and the results shared.

8.2 – Assets and Appearance – n/a

8.3 – Allotments – all in good condition other than one which will need clearing before a new tenancy is issued on the plot.

9. Correspondences received where decision to be made

9.1 – Street Naming, email received from developer regarding the street names of the development of the old Limagrain site – The Cllrs discussed the street names which had been sent through to Council, they felt that the names did not have any relevance to the Village or the sites history. Cllr Meek suggested that Terry Wagg's Way, Bakers Close and Yeomans Close be suggested to the developers as these would include the history of the site. All Cllrs agreed that these names could be suggested. **Action – Clerk to contact developer.**

10. Delegated Decisions made during the month – via the agreed Delegated Decision protocol

10.1 – Planning applications

21/00917/F Swallows Rest - OBJECTION (2 in favour, 4 object, 4 responses not received)

21/01298/F 17 Harewood Estate – APPROVE (6 in favour, 0 object, 4 responses not received)

21/01446/F Eco Lodge, Sedgford Road - OBJECTION (1 in favour, 5 object, 4 responses not received)

21/01564/FM 14 eco lodges, Sedgford Road - OBJECTION (1 in favour, 6 object, 3 responses not received)

21/01575/F The Old Vets House - OBJECTION (3 in favour, 4 object, 3 responses not received)

21/01595/F Manor Holds - OBJECTION (0 in favour, 7 object, 3 responses not received)

10.2 – Payments approved for June as below (7 in favour, 3 responses not received)

Name	Business	Gross
M Wroth	August Salary	862.04
Eon (DD)	Street Lighting	57.74
CGM (DD)	Grounds Maintenance for Month	97.67
K and M (DD)	Streetlights Maintenance	29.06
CGM	Verges – 13 th and 27 th May	98.40
TESCO MOBILE (DD)	Parish Council Mobile Charge	10.50
PKF	External Audit Fee Yr 31.03.21	240.00
Docking Playing Field Association	Playing Field Insurance	1,109.76
NALC	Internal Control Course	64.80

11. Finance

11.1 To approve accounts for payment. Proposed by Cllr Harris, seconded by Cllr Waldie – decision carried

Name	Business	Gross
K and M (DD)	Streetlights Maintenance	29.06
Eon (DD)	Elec - Aug Charges	57.74
CGM (DD)	Grounds Maintenance for Month	97.67
Clerk (cheque)	Salary and Expenses – September	382.64
CGM (cheque)	Verges – 1 st and 8 th July	98.40
CGM (cheque)	Verges – 9 th June	49.20
TESCO MOBILE (DD)	Parish Council Mobile Charge	10.50
Norfolk Pensions (Bank Transfer)	Pension Contributions	1,335.98

11.2 – Bank Reconciliation at 31st August 2021 – Reserves at 31st August 2021 £21,201 Proposed Cllr Crompton, Seconded Cllr Meek – decision carried

12. Planning matters

12.1 – Planning Applications received – No applications received before agenda published

12.2 – Planning Applications received after agenda published

Ref. No:	Address	Planning Details	Parish Councils Stance	BCKLWN
21/00917/F	Swallows Rest, High Street, Docking	New ½ storey extension while retaining as much of the existing extension as possible	Object	
21/01789/LB	Bank House, High Street, Docking	Change of use from Commercial to residential inc internal and external alterations	Object	

13. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

Operation London Bridge
 Christmas Tree on Field of Dream
 Docking Exchange Donation
 Tommy Figure
 The Queen's Platinum Jubilee

14. Close: 8.45pm

Proposed date of next meeting Thursday 21st October 2021