

DOCKING PARISH COUNCIL – NOVEMBER 2021

Clerk: Mrs Michelle Wroth

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I hereby give you notice that an Ordinary Meeting of the above-named Parish Council will be held in The Pavilion, Docking Playing Field on Thursday 18th November 2021 at 7pm. All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Docking Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

Agenda

1. Welcome by the Chair

2. Public Session – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders

3. Present and apologies

4. To receive declaration of interests on agenda items.

Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

5. Confirmation of the minutes, General Meeting 21st October 2021

6. Agenda items

6.1 – Co-option of new Councillors

6.2 – Adopting Standing Order

6.3 – Adopting Financial Regulations

6.4 – Overgrown allotment

6.5 – Operation London Bridge – adopt amended policy

6.6 – Queens Platinum Jubilee Gift and how the village can mark the occasion

6.7 – Bulb planting for spring 2022

6.8 – Review and update Parish Council Action Plan

6.9 – Adopt Complaints Procedure

6.10 – Pond Project – how to move forward

7. Clerk Update

7.1 – Update from speeding meeting

8. Correspondences received where decision to be made

8.1 – Email received on Fly-tipping on allotment

8.2 – Email received about Neighbourhood Plan/Skills

9. Delegated Decisions made during the month – NONE

10. Finance

10.1 To approve accounts for payment.

Name	Business	Gross
K and M (DD)	Streetlights Maintenance	29.06
Eon (DD)	Elec - October Charges	66.37
CGM (DD)	Grounds Maintenance for Month	97.67
Clerk (BACS)	Salary and Expenses – November	743.84

Keegan's Garden Maintenance (BACS)	August – October Charges	108.00
TESCO MOBILE (DD)	Parish Council Mobile Charge	10.50
Norfolk Pensions (Bank Transfer)	Pension Contributions	212.72

10.2 – Bank Reconciliation at 31st October 2021 – Reserves at 4th November 2021 £20,098

11. Planning matters

11.1 – Planning Applications received

Ref. No	Address	Planning details	Parish Council Decision
21/02126/F	Pound Lane, Docking	Variation of Condition 16	

11.2 – Planning Applications received after agenda published

12. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

13. Close

Proposed date of next meeting Thursday 16th December 2021

The agenda is issued Monday 8th November 2021

Michelle Wroth – Parish Clerk

This agenda conforms to the Transparency Code 2015.