

## DOCKING PARISH COUNCIL – FEBRUARY 2022

Clerk: Mrs Michelle Wroth

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**I hereby give you notice that an Ordinary Meeting** of the above-named Parish Council will be held in The Pavilion, Docking Playing Field on Thursday 17<sup>th</sup> February at 7pm. All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Docking Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

### Agenda

1. Welcome by the Chair

2. Public Session – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders

3. Present and apologies

4. To receive declaration of interests on agenda items.

Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

5. Confirmation of the minutes, General Meeting 20<sup>th</sup> January 2021

6. Agenda items

6.1 – Jubilee update

6.2 - Traffic works inc roundels and repeater signs

6.3 – Village Green parking

6.4 – Appointment of Internal Auditor for year-end 31<sup>st</sup> March 2022

6.5 – State of the road outside the school

6.6 – Overgrown hedge corner of Brancaster Road

6.7 – Great Massingham Car Scheme 2021/22 funding

6.8 – Stanhoe Road Junction, line markings expense

6.9 - Letter from Allotment Association regarding the installation of a fence around the perimeter and new gates

7. Clerk Update

8. Correspondences received where decision to be made

9. Delegated Decisions made during the month - NONE

10. Finance

10.1 To approve accounts for payment.

Name	Business	Gross
K and M (DD)	Streetlights Maintenance	<b>29.06</b>
npower(DD)	Elec - January Charges	<b>TBC</b>
CGM (DD)	Grounds Maintenance for Month	<b>97.67</b>
Clerk (BACS)	Salary and Expenses – February	<b>592.38</b>
TESCO MOBILE (DD)	Parish Council Mobile Charge	<b>10.50</b>
Norfolk Pensions (Bank Transfer)	Pension Contributions	<b>168.52</b>

10.2 – Bank Reconciliation at 31<sup>st</sup> January 2022 – Reserves of £16,238

11. Planning matters

11.1 – Planning Applications received

<b>Ref. No</b>	<b>Address</b>	<b>Planning details</b>	<b>Parish Council Decision</b>
22/00057/F	East End Cottage, Stanhoe Rd, Docking	Demolition of existing single storey side and rear extension <a href="#">Link</a>	

11.2 – Planning Applications received after agenda published

11.3 – Application withdrawn 21/00742/F Hazeldene, Stanhoe Rd, Docking

12. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

**Having regard to the confidential nature of the business to be transacted, the meeting is now not open the Press and Public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960**

13. Maintenance Contractor

14. Close

Proposed date of next meeting Thursday 17<sup>th</sup> March 2022

The agenda is issued Thursday 10<sup>th</sup> February 2022

Michelle Wroth – Parish Clerk

This agenda conforms to the Transparency Code 2015.