

DOCKING PARISH COUNCIL – FEBRUARY 2022

Clerk: Mrs Michelle Wroth

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1. Welcome by the Chair

2. Public Session – two members of the public matters raised:

- Highways manhole on Sedgford Road no warning signs, reflectors or lights and been like this for a month
- Highways manholes near the Fring junction have been repaired and not in place for a length of time so possibly installation needs to be assessed to be fit for purpose
- High Street Hedges are overgrown onto the pavements
- Highways gully on High Street still has not been cleared

3. Present: Cllr Smith, Cllr Harris, Cllr Andreae, Cllr Wroth, Cllr Able, Cllr Meek, Cllr Cooke, Cllr Rout, Cllr Bennison Apologies: Cllr Waldie, Cllr Crompton

4. To receive declaration of interests on agenda items. - None

5. Confirmation of the minutes, General Meeting 20th January 2021 – Proposed by Cllr Harris, seconded Cllr Bennison – decision carried

6. Agenda items

- 6.1 – Jubilee update – An update was provided for the Jubilee Festival **Action – Clerk to contact landowner of the field opposite the plantation to see if parking would be possible, Clerk to look into how to apply for a road closure and feed back to the Jubilee Festival organiser**
- 6.2 - Traffic works inc roundels and repeater signs – Roundels will be installed in the spring/summer. Cllr Harris proposed that repeater signs be requested to be installed as other villages have these, Cllr Smith Seconded – all in favour decision carried
- 6.3 – Village Green parking – A discussion took place on the parking issues, Cllr Harris proposed installing posts with ‘No Parking’ signing attached to see if this resolves the problem, Cllr Wroth seconded – all in favour. **Action – Clerk to purchase two signs Cllr Able and Cllr Meek offered to install the posts/signs.**
- 6.4 – Appointment of Internal Auditor for year-end 31st March 2022 – Cllr Smith proposed that Jo Raby be appointed as Internal Auditor for 21/22, Cllr Bennison seconded – all in favour decision carried.
- 6.5 – State of the road outside the school – The road sweeper had been in the village the day of the meeting and cleared the road – No further action
- 6.6 – Overgrown hedge corner of Brancaster Road – **Action – Clerk to contact the landowner and ask for the hedge to be cut.**
- 6.7 – Great Massingham Community Car Scheme (GMCCS) 2021/22 funding – No funding request received for 21/22 as application not completed in full. GMCCS were asked to provide the submit a complete application however they decided not to apply. **Action – Clerk to write to GMCCS to confirm that even though they haven’t applied this year they can 22/23 if a full application is submitted**
- 6.8 – Stanhoe Road Junction, line markings expense – Highways have stated that the PC will need to cover the costs of the line marking for this project if it is to go ahead. CC Chenery refused to cover the costs; Cllr Smith proposed that Council ask CC Chenery to advise why he would not cover the costs as in the November meeting he made it clear that he had budget available for highways. Cllr Bennison seconded - all in favour decision carried
- 6.9 - Letter from Allotment Association regarding the installation of a fence around the perimeter and new gates – No additional information received – No further action

7. Clerk Update

- 7.1 – Clearing of gully Hall Farm to Mill Lane – Highways have confirmed that this has been passed onto a contractor however they cannot provide a date of when this will be completed.

8. Correspondences received where decision to be made

9. Delegated Decisions made during the month - NONE

10. Finance

10.1 To approve accounts for payment. Cllr Wroth proposed, Cllr Andreae seconded – decision carried

Name	Business	Gross
K and M (DD)	Streetlights Maintenance	29.06
npower(DD)	Elec - January Charges	TBC
CGM (DD)	Grounds Maintenance for Month	97.67
Clerk (BACS)	Salary and Expenses – February	592.38
TESCO MOBILE (DD)	Parish Council Mobile Charge	10.50
Norfolk Pensions (Bank Transfer)	Pension Contributions	168.52

10.2 – Bank Reconciliation at 31st January 2022 – Reserves of £16,238

11. Planning matters

11.1 – Planning Applications received

Ref. No	Address	Planning details	Parish Council Decision
22/00057/F	East End Cottage, Stanhoe Rd, Docking	Demolition of existing single storey side and rear extension Link	Approved

11.2 – Planning Applications received after agenda published

11.3 – Application withdrawn 21/00742/F Hazeldene, Stanhoe Rd, Docking

12. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

- Potholes
- Water leak High street
- Neighbour plan training update
- Cage/Pound use after refurbishment Painting the pond rails
- Notice board

Having regard to the confidential nature of the business to be transacted, the meeting is now not open the Press and Public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960

13. Maintenance Contractor – After a discussion it was proposed and seconded that the contract be terminated, all in favour – decision carried **Action – Clerk to contact CGM to look to add grass areas, clearing of leaves and paths to the current contract they hold**

14. Close at 20:48