

## DOCKING PARISH COUNCIL – MARCH 2022

Clerk: Mrs Michelle Wroth

Tel: 07591 514580

Email: [docking.council@gmail.com](mailto:docking.council@gmail.com)

1. Welcome by the Chair

2. Public Session – 2 members of the public were present, matters raised:

- Highways matters including spending in other parts of the County and speed limit at Norfolk Heights, a request to see if the County Councillor could attend a General Meeting to answer these questions.

3. Present: Cllr Smith, Cllr Harris, Cllr Wroth, Cllr Meek, Cllr Andreae, Cllr Rout, Cllr Cooke, Cllr Bennison

Apologies: Cllr Waldie, Cllr Crompton, Cllr Able

4. To receive declaration of interests on agenda items. - NONE

5. Confirmation of the minutes, General Meeting 17<sup>th</sup> February 2022- Proposed by Cllr Harris, seconded by Cllr Andreae - Decision carried

6. Matters arising

6.1 – Repeater Signs request – Response received from Highways regarding the spacing between the streetlights.

**Action – map to be plotted of all streetlights and distance for Highways to review**

6.2 – Village Green Parking – No parking sign purchased, **Action - Cllr Able and Cllr Meek to install the sign**

6.3 – Overgrown Hedges – The Parish Council can only ask for homeowners to ensure they keep their hedges cut back so they do not overhang the highway or footpaths. Complaints can be logged on the NCC website by residents, NCC will look at these and enforce if required.

6.4 – Stanhoe Road Junction – No update

6.5 – Clearing of gully – Highways have cleared the gully and stated it meets the contract standards. Any future complaints by residents should be made directly to NCC via their online complaint's procedure or via their call centre.

7. Agenda items

7.1 – Jubilee update – Update provided for the Jubilee Festival – Cllr Smith proposed that the Parish Council cover the costs of the road closure of £22, Cllr Bennison seconded – Decision carried

7.2 – Potholes – Cllr Wroth spoke about the potholes on Mill Lane, **Action – Clerk to report**

7.3 – Water Leak – Cllr Wroth spoke about the water leak on High Street which still has not been dealt with – **Action – Clerk to report**

7.4 – Cage/Pound use after refurbishment – Discussion took place on how the cage/pound could be used after it has been restored. It was suggested that an item be published in the Docking Exchange asking if residents have any ideas of what like this to be used for. Cllr Andreae proposed that a plaque be purchased to install on the Pound, stating it was restored in the Platinum Jubilee year. Cllr Bennison seconded – All in favour. **Action – Cllr Andreae to look at plaques and report back to council**

7.5 – Parish Notice Board – Cllr Rout will paint the board in due course

7.6 – CGM quote for additional work for contract - Cllr Meek proposed that the additional work is accepted, Cllr Andreae seconded – decision carried **Action – Clerk to request additional quote for leave clearing along High Street**

8. Correspondences received where decision to be made - NONE

9. Delegated Decisions made during the month - NONE

10. Finance

10.1 To approve accounts for payment. Cllr Smith proposed, Cllr Andreae seconded – decision carried

Name	Business	Gross
K and M (DD)	Streetlights Maintenance	29.06

npower(DD)	Elec - February Charges (estimate)	<b>102.53</b>
CGM (DD)	Grounds Maintenance for Month	<b>97.67</b>
Clerk (BACS)	Salary and Expenses – March	<b>716.74</b>
TESCO MOBILE (DD)	Parish Council Mobile Charge	<b>10.50</b>
Norfolk Pensions (Bank Transfer)	Pension Contributions	<b>200.15</b>
NALC (BACS)	Neighbourhood Plan Course	<b>48.00</b>
Parish Online (BACS)	2022 Subscription	<b>96.00</b>
ICO (DD)	Data Protection renewal fee	<b>35.00</b>
Borough Council KL&WN (BACS)	Dog Bin emptying	<b>532.01</b>

10.2 – Bank Reconciliation at 28<sup>th</sup> February 2022 – Reserves of £14,219

## 11. Planning matters

### 11.1 – Planning Applications received

<b>Ref. No</b>	<b>Address</b>	<b>Planning details</b>	<b>Parish Council Decision</b>
22/00057/F	East End Cottage, Stanhoe Rd, Docking	Demolition of existing single storey side and rear extension (REVISED PLANS) <a href="#">Link</a>	Approved

### 11.2 – Planning Applications received after agenda published

## 12. Items to be added to the following months agenda

- Jubilee Update
- Neighbourhood Plan training update

## 13. Close at 19.54