

## DOCKING PARISH COUNCIL – MAY 2022

Clerk: Mrs Michelle Wroth

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**I hereby give you notice that an Ordinary Meeting** of the above-named Parish Council will be held in The Pavilion, Docking Playing Field on Thursday 19<sup>th</sup> May following the Annual Parish Council Meeting. All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Docking Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

### Agenda

1. Welcome by the Chair

2. Public Session – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders

3. Present and apologies

4. To receive declaration of interests on agenda items.

Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

5. Confirmation of the minutes, General Meeting 28<sup>th</sup> April 2022

6. Matters arising

6.1 – Stanhoe Road Junction

6.2 – Dog Bin Pound Lane

7. Agenda items

7.1 – Jubilee update

7.2 – Neighbourhood Plan training update

7.3 – Cage/Pound signage update

7.4 – Spending of funds set aside by C.Cllr Chenery for Highways or Environmental matters

7.5 – Location for the COVID plaque received in April

7.6 – Decide on the Councils NALC Representative

7.7 – Pedestrian Crossing, Well Street

8. Borough and County Councillor updates

8.1 – Borough Councillor update

8.2 – County Councillor update

9. Correspondences received where decision to be made

9.1 – Email received regarding the Parish Council holding a register of Second Homes and contact details

9.2 – Email received asking for details to be published about how to contact the Council and the responsibilities of the Parish Council

10. Delegated Decisions made during the month - NONE

11. Finance

11.1 To approve accounts for payment.

Name	Business	Gross
K and M (DD)	Streetlights Maintenance	29.06

npower(DD)	Elec - April Charges	<b>81.45</b>
CGM (DD)	Grounds Maintenance for Month	<b>104.99</b>
Clerk (BACS)	Salary and Expenses – May	<b>603.27</b>
TESCO MOBILE (DD)	Parish Council Mobile Charge	<b>10.50</b>
Norfolk Pensions (Bank Transfer)	Pension Contributions	<b>162.75</b>
CGM (BACS)	Village Green maintenance 28/04	<b>15.00</b>
NALC (BACS)	Annual Subscription	<b>247.54</b>
Joanne Raby (BACS)	Internal Audit 2021/2022	<b>75.00</b>

11.2 – Bank Reconciliation at 30<sup>th</sup> April 2022 – Reserves of £29,942

11.3 – Approval of the Annual Governance Statement 21/22

11.4 – Approval of the Accounting Statements 21/22

## 12. Planning matters

### 12.1 – Planning Applications received

<b>Ref. No</b>	<b>Address</b>	<b>Planning details</b>	<b>Parish Council Decision</b>

### 12.2 – Planning Applications received after agenda published

## 13. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

## 14. Close

Proposed date of next meeting Thursday 16<sup>th</sup> June 2022

The agenda is issued Thursday 12<sup>th</sup> May 2022

Michelle Wroth – Parish Clerk

This agenda conforms to the Transparency Code 2015.