

DOCKING PARISH COUNCIL – APRIL 2022

Clerk: Mrs Michelle Wroth

Tel: 07591 514580

Email: docking.council@gmail.com

1. Welcome by the Chair
2. Public Session – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders
3. Present: Cllr Smith, Cllr Harris, Cllr Wroth. Cllr Able, Cllr Meek, Cllr Andreae, Cllr Cooke, Cllr Crompton, Cllr Sandell and C. Cllr Chenery
Apologies: Cllr Waldie, Cllr Bennison, Cllr Rout
4. To receive declaration of interests on agenda items - NONE
5. Confirmation of the minutes, General Meeting 17th March 2022 – Proposed by Cllr Harris, seconded by Cllr Crompton – decision carried
6. Presentation of a COVID Plaque – Nick Pratt Norfolk Deputy Lieutenant presented Cllr Smith on behalf of the community a plaque as a permanent reminder of the community spirit shown during the COVID pandemic.
7. Matters arising
 - 7.1 – Repeater Signs update – Clerk plotted streetlight on a map, Cllr Meek measured the distances between each, and they are all less than the limit set
 - 7.2 – Village Green Parking – Cllr Able and Cllr Meek installed the sign, and no further parking has taken place, positive feedback has been received.
 - 7.3 – Stanhoe Road Junction – No updates
 - 7.4 – Potholes – Clerk reported to NCC
 - 7.5 – Water Leak – Clerk reported to Anglian Water
 - 7.6 – CGM quote for leave clearing High Street – Discussion took place between the Cllrs, Cllr Andreae proposed that the planted area bottom of Well Street be maintained Spring/Summer/Autumn, Spray off the weeds on pavements Spring/Summer/Autumn, clearing leaves Church Place Oct to Dec every 2 weeks, Cllr Crompton seconded – Decision carried
8. Agenda items
 - 8.1 – Jubilee update – Update given by Hugh Williams on the planning. Hugh asked if the Parish Council would sponsor the hire of a bouncy castle on the day. Cllr Harris asked if the bouncy castle would be manned by the owner and the Council were in full agreement that would have to be the case and Hugh was also in agreement. Cllr Andreae proposed that as long it would be manned the cost (£140) would be covered by the Parish Council, Cllr Meek seconded – decision carried
 - 8.2 – Neighbourhood Plan training update – Cllr Smith gave an update on the training she had received, item carried to May
 - 8.3 – Cage/Pound signage update – Cllr Andreae had received 3 quotes for a sign to be placed on the Cage once restored – Action Cllr Andreae to look for further quotes in different shapes and sizes
 - 8.4 – CGM Contract Amendments – agree on number of occasions per annum

9. Borough and County Councillor updates

9.1 – Borough Councillor update – Cllr Sandell introduced herself to the new members of Council and updated on a number of areas including tree planting, CIL funding applications, the support available for Ukrainians families coming into the area and where donations were made out of her Community Cllr grant money.

9.2 – County Councillor update – Cllr Chenery sent the Annual Report to Clerk to be circulated between Cllrs. Cllr Chenery asked if Council had any documents which need to be archived as he can help with this. Cllr Chenery explained that he has set aside £1.6k for the PC to spend on Highways or environmental matters.

10. Correspondences received where decision to be made

10.1 – Email received from resident regarding lack of dog bin and removal of litter bin on Well Street – Action Clerk to write to resident to explain that a license has been applied for a new dog bin for Pound Lane and that the litter bin has been removed as piloting a scheme to encourage recycling and for litter to be taken home, other local villages removed litter bins and do not have issues.

10.2 – Email received from resident regarding the village only having 2 dog bins and removal of litter bin on Well Street - Action Clerk to write to resident to explain that a license has been applied for a new dog bin for Pound Lane and that the litter bin has been removed as piloting a scheme to encourage recycling and for litter to be taken home, other local villages removed litter bins and do not have issues.

10.3 – Email received regarding overgrown hedge on Brancaster Road – Action Clerk to respond to say thank you for asking the Council on their opinion however this is not an area in which they can comment.

11. Delegated Decisions made during the month - NONE

12. Finance

12.1 To approve accounts for payment. Proposed by Cllr Meek, seconded by Cllr Wroth – decision carried

Name	Business	Gross
K and M (DD)	Streetlights Maintenance	29.06
npower(DD)	Elec - March Charges	93.33
CGM (DD)	Grounds Maintenance for Month	104.99
Clerk (BACS)	Salary and Expenses – April	562.82
TESCO MOBILE (DD)	Parish Council Mobile Charge	10.50
Norfolk Pensions (Bank Transfer)	Pension Contributions	162.75
CGM (BACS)	Verges 17/03	49.20
Borough Council KL&WN (BACS)	Litter Bin emptying 2 x Litter bins	312.04
Gallagher (BACS)	Annual Insurance	757.04
SLCC (BACS)	Annual Membership	134.00

NB – npower invoices received for January charges £102.92 and Feb £88.72. These replace the estimated figures quoted on previous agendas

12.2 – Bank Reconciliation at 20th April 2022 – Reserves of £31,127 - Noted

13. Planning matters

13.1 – Planning Applications received

Ref. No	Address	Planning details	Parish Council Decision

13.2 – Planning Applications received after agenda published

14. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

- Jubilee update
- Cage/Pound signage update
- Pedestrian Crossing on Well Street
- Decide on where to use the funds Cllr Chenery has given to PC
- Decide on location for the COVID Plaque
- Vote for a NALC Representative

15. Close at 20:55

Proposed date of next meeting Thursday 19th May 2022

Minutes 2022/23 M Wroth Parish Clerk