

DOCKING PARISH COUNCIL – JUNE 2022

Clerk: Mrs Michelle Wroth

Tel: 07591 514580

Email: [docking.council@gmail.com](mailto:docking.council@gmail.com)

1. Welcome by the Chair

2. Public Session – 6 members of the public attended the meeting, matter raised:

- Highways/NCC matters - the overgrown gully on High Street, weeds on the pavements, pedestrian crossing on Well Street
- Concrete blocks left on the NCC land at the top of Well Street
- Dog bin on Pound Lane
- Planning Application 22/00793/F
- Speeding within the village and the SAM2 Machine

3. Present: Cllr Harris, Cllr Meek, Cllr Crompton, Cllr Cooke, Cllr Andreae, Cllr Waldie, Cllr Rout, Cllr Bennison, Cllr Wroth  
Apologies: Cllr Smith, Able, Cllr Sandell, Cllr Chenery

4. To receive declaration of interests on agenda items. – Cllr Cooke Item 14, will leave the meeting prior to item being discussed

5. Confirmation of the minutes, Annual Parish Council Meeting and General Meeting 19<sup>th</sup> May 2022 – Amendment to KB, DM seconded

6. Matters arising

- 6.1 – Stanhoe Road Junction – Clerk has written to residents on the junction to update on the proposed new layout asking for feedback, NCC Highways are in discussions with the safety team and to also produce a final quote for the project.
- 6.2 – Dog Bin Pound Lane – The new dog bin has arrived, Cllr Crompton, Cllr Able and Cllr Meek will install over the coming weeks

7. Agenda items

- 7.1 – Jubilee update – Update on the Jubilee was provided, Cllr Andreae proposed that a letter of thanks be sent to Hugh Williams and Hunstanton Town Band also that a Thank you to everyone that helped organise village Jubilee events to celebrate the occasion.
- 7.2 – Neighbourhood Plan training update – Action - carried to next meeting
- 7.3 – Solar speed signs – Clerk has been investigating which signs are allowable by NCC – Item to be carried
- 7.4 – Litter bins – Councillors discussed the removal of another litter bin from the village to help encourage people to take their litter home, Cllr Waldie proposed that the bin on Village Green 45 is removed, Cllr Bennison seconded – decision carried.
- 7.5 – Action Plan update from Village Survey – Action carried to next meeting
- 7.6 – Ponds project – Cllr Andreae is in discussions with the contractor, currently the plan is for the work to start the last week of July.
- 7.7 – ‘Open Day’ for the cage once restored – Once the Cage has been fully restored an open day will be held for the Public to take a look inside, item carried forward to once complete and final decisions can be made

8. Borough and County Councillor updates – Cllr Sandell and Cllr Chenery sent apologies

- 8.1 – Borough Councillor update
- 8.2 – County Councillor update

9. Correspondences received where decision to be made

- 9.1 – Email received regarding Village Green bunting and replacement of Dog Bin on Pound Lane – Clerk to write to update on the dog bin and the Village Green grass cutting

10. Delegated Decisions made during the month - NONE

11. Finance

11.1 To approve accounts for payment. Proposed Cllr Waldie, Seconded Cllr Meek – decision carried

Name	Business	Gross
K and M (DD)	Streetlights Maintenance	29.06
npower(DD)	Elec - May Charges	78.69
CGM (DD)	Grounds Maintenance for Month	104.99
Clerk (BACS)	Salary and Expenses – June	571.31
TESCO MOBILE (DD)	Parish Council Mobile Charge	10.50
Norfolk Pensions (Bank Transfer)	Pension Contributions	162.75
CGM (BACS)	Verges 28/04, Village Green maintenance 12/05	67.90
Glasdon (BACS)	35 Litre Dog Bin with post	302.65

11.2 – Bank Reconciliation at 31<sup>st</sup> May 2022 – Reserves of £28,637 - noted

## 12. Planning matters

12.1 – Planning Applications received - None

12.2 – Planning Applications received after agenda published

Ref. No	Address	Planning details	Parish Council Decision
22/00793/F	Sunnydene, Well Street, Docking	Front and Rear landscaping work	Object

## 13. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

- Future CIL income spending within the Action Plan
- Grant Applications received
- Gulley clearing – High Street

**Having regard to the confidential nature of the business to be transacted, the meeting is now not open the Press and Public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960**

Members of the public the meeting and Cllr Cooke left the meeting

14. Tenancy Agreements – Discussion took place, Cllr Waldie proposed that the 3 tenancies we issued for an additional year with an end date 31<sup>st</sup> May 2023 with the same terms as previously. Cllr Harris seconded – decision carried.

15. Close: 20:39

Proposed date of next meeting Thursday 14<sup>th</sup> July 2022