

DOCKING PARISH COUNCIL – FEBRUARY 2023

Clerk: Mrs Michelle Wroth

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I hereby give you notice that an Ordinary Meeting of the above-named Parish Council will be held in The Pavilion, Docking Playing Field on Thursday 23rd February 7pm. All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Docking Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

Agenda

1. Welcome by the Chair

2. Public Session – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders

3. Present and apologies

4. To receive declaration of interests on agenda items.

Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

5. Confirmation of the minutes, General Meeting 17th January 2023

6. Matters arising

6.1 – Litter bins

6.2 – Village ponds

6.3 – Community Hot-Spot funding

6.4 – GOV.UK email addresses

6.5 – Defibrillator and CPR training

6.6 - Defibrillator management

6.7 – Open green spaces tendering

6.8 – Removal of the toilet on the ORG

7. Agenda items

7.1 – Allotments discuss and decide on how to manage the site and vacant plots

7.2 – King Charles III Coronation

7.3 – Hedge/Boundary plot at Manor Holds, Station Road

7.4 – Council Elections and New ID requirements

7.5 – Fishing Club – Mental Health Day

7.6 - Notice Board replacement glass

7.7 – Appointment of Internal Auditor 22/23

7.8 – Relocation of the Bus stop, Well Street

8. Borough and County Councillor updates

8.1 – Borough Councillor update

8.2 – County Councillor update

9. Correspondences received where decision to be made

9.1 – Email received about dog mess along Station Road

9.2 - Email received from member of public that has cut the fallen Willow Tree from Stanhoe Road pond (27th January)

9.3 - Email received from member of public that has cut the fallen Willow Tree from Stanhoe Road pond (31st January)

10. Delegated Decisions made during the month –

11. Finance

11.1 To approve accounts for payment.

NAME	BUSINESS	GROSS
K AND M (DD)	Streetlights Maintenance	29.06
NPOWER(DD)	Elec - Charges Jan	63.32
CGM (DD)	Grounds Maintenance for Month	104.99
PAYROLL(BACS)	Salary, Expenses & PAYE – Feb	632.85
TESCO MOBILE (DD)	Parish Council Mobile Charge	10.50
NORFOLK PENSIONS (BACS)	Pension Contributions	178.29
CGM (BACS)	Clearing fallen leaves around Church Place (03/01)	90.00
DOCKING PLAYING FIELD COMMITTEE (BACS)	Hotspot Electric Charge and premise rental – Jan'23	42.00

11.2 – Bank Reconciliation at 31st January – Reserves of £22,755

12. Planning matters

12.1 – Planning Applications received

Ref. No	Address	Planning details	Parish Council Decision
22/02305/F	White House Cottage, Station Road, Docking	Conversion of two cottages into one with extension and alterations (link to application)	
23/00199/F	Manor Holds, Sandy Lane, Docking	Variation of condition 2 from application 20/01595/F (link to application)	

12.2 – Planning Applications received after agenda published

13. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

15. Close

Proposed date of next meeting Thursday 16th March 2023

The agenda is issued Friday 10th February 2023

Michelle Wroth – Parish Clerk

This agenda conforms to the Transparency Code 2015.