

## DOCKING PARISH COUNCIL – MARCH 2023

Clerk: Mrs Michelle Wroth

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**I hereby give you notice that an Ordinary Meeting** of the above-named Parish Council will be held in The Pavilion, Docking Playing Field on Thursday 16<sup>th</sup> March 7pm. All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Docking Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

### Agenda

1. Welcome by the Chair
2. Public Session – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders
3. Present and apologies
4. To receive declaration of interests on agenda items.  
Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.
5. Confirmation of the minutes, General Meeting 23<sup>rd</sup> February 2023
6. Matters arising
  - 6.1 – Litter bins
  - 6.2 – Village ponds
  - 6.3 – Community Hot-Spot funding
  - 6.4 – GOV.UK email addresses
  - 6.5 – Removal of the toilet on the ORG
  - 6.6 - King Charles III Coronation
  - 6.7 - Allotments
7. Agenda items
  - 7.1 – Car parking in front of bench on Stanhoe Road Junction
  - 7.2 – Tett Turrets
  - 7.3 – Communication/Agendas
  - 7.4 – Conservation Statement
  - 7.5 – Planting of trees closing right of way off Sandy Lane
  - 7.6 - Notice Board replacement glass – quote received, decision to be made to order
  - 7.7 – Open green spaces decision on new Contractor
8. Borough and County Councillor updates
  - 8.1 – Borough Councillor update
  - 8.2 – County Councillor update
9. Correspondences received where decision to be made
10. Delegated Decisions made during the month –

11. Finance

11.1 To approve accounts for payment.

<b>NAME</b>	<b>BUSINESS</b>	<b>GROSS</b>
<b>K AND M (DD)</b>	Streetlights Maintenance	<b>29.06</b>
<b>NPOWER(DD)</b>	Elec - Charges Jan	<b>55.21</b>
<b>CGM (DD)</b>	Grounds Maintenance for Month	<b>104.99</b>
<b>PAYROLL(BACS)</b>	Salary, Expenses & PAYE – March	<b>615.10</b>
<b>TESCO MOBILE (DD)</b>	Parish Council Mobile Charge	<b>10.50</b>
<b>NORFOLK PENSIONS (BACS)</b>	Pension Contributions	<b>178.29</b>
<b>DOCKING PLAYING FIELD COMMITTEE (BACS)</b>	Hotspot Electric Charge and premise rental – Feb 2023	<b>118.00</b>
<b>SLCC</b>	Annual Membership	<b>139.00</b>

11.2 – Bank Reconciliation at 31<sup>st</sup> January – Reserves of £21,741

12. Planning matters

12.1 – Planning Applications received

<b>Ref. No</b>	<b>Address</b>	<b>Planning details</b>	<b>Parish Council Decision</b>
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12.2 – Planning Applications received after agenda published

13. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

15. Close

Proposed date of next meeting Thursday 20<sup>th</sup> April 2023

The agenda is issued Thursday 9<sup>th</sup> March 2023

Michelle Wroth – Parish Clerk

This agenda conforms to the Transparency Code 2015.